

# HOUSTON PLANNING COMMISSION

## AGENDA

DECEMBER 13, 2018



COUNCIL CHAMBER  
CITY HALL ANNEX  
2:30 P.M.

# PLANNING COMMISSION MEMBERS



Martha L. Stein, *Chair*  
M. Sonny Garza, *Vice Chair*  
David Abraham  
Susan Alleman  
Bill Baldwin  
Antoine Bryant  
Lisa Clark  
Randall L. Jones  
Isabel Longoria  
Lydia Mares  
Christina Morales  
Paul R. Nelson  
Linda Porras-Pirtle  
Ileanna Rodriguez  
Ian Rosenberg  
Megan R. Sigler  
Zafar Tahir  
Meera D. Victor

The Honorable Judge Robert Hebert  
*Fort Bend County*  
The Honorable Ed Emmett  
*Harris County*  
Commissioner James Noack  
*Montgomery County*

## **ALTERNATE MEMBERS**

Richard W. Stolleis, P.E.  
Maggie Dalton  
*Fort Bend County*  
Loyd Smith, P.E.  
*Harris County*  
Mark J. Mooney, P.E.  
*Montgomery County*

## **EX-OFFICIO MEMBERS**

Carol Lewis, Ph.D.  
Carol Haddock, P.E.  
Yuhayna H. McCoy, AICP

## **SECRETARY**

Margaret Wallace Brown

## Meeting Policies and Regulations

### Order of Agenda

Planning Commission may alter the order of the agenda to consider variances first, followed by replats requiring a public hearing second and consent agenda last. Any contested consent item will be moved to the end of the agenda.

### Public Participation

The public is encouraged to take an active interest in matters that come before the Planning Commission. Anyone wishing to speak before the Commission may do so. The Commission has adopted the following procedural rules on public participation:

1. Anyone wishing to speak before the Commission must sign-up on a designated form located at the entrance to the Council Chamber.
2. If the speaker wishes to discuss a specific item on the agenda of the Commission, it should be noted on the sign-up form.
3. If the speaker wishes to discuss any subject not otherwise on the agenda of the Commission, time will be allowed after all agenda items have been completed and “public comments” are taken.
4. The applicant is given first opportunity to speak and is allowed two minutes for an opening presentation. The applicant is also allowed a rebuttal after all speakers have been heard; two additional minutes will be allowed.
5. Speakers will be allowed two minutes for specially called hearing items, replats with notice, variances, and special exceptions.
6. Speakers will be allowed 1 minute for all consent agenda items.
7. Time limits will not apply to elected officials.
8. No speaker is permitted to accumulate speaking time from another person.
9. Time devoted to answering any questions from the Commission is not charged against allotted speaking time.
10. The Commission reserves the right to limit speakers if it is the Commission’s judgment

that an issue has been sufficiently discussed and additional speakers are repetitive.

11. The Commission reserves the right to stop speakers who are unruly or abusive.

### Limitations on the Authority of the Planning Commission

By law, the Commission is required to approve subdivision and development plats that meet the requirements of Chapter 42 of the Code of Ordinances of the City of Houston. The Commission cannot exercise discretion nor can it set conditions when granting approvals that are not specifically authorized by law. If the Commission does not act upon a Sec. I agenda item within 30 days, the item is automatically approved. The Commission’s authority on platting does not extend to land use. The Commission cannot disapprove a plat because it objects to the use of the property. All plats approved by the Commission are subject to compliance with applicable requirements, e.g., water, sewer, drainage, or other public agencies.

### Contacting the Planning Commission

Should you have materials or information that you would like for the Planning Commission members to have pertaining to a particular item on their agenda, contact staff at 832-393-6600. Staff can either incorporate materials within the members Agenda packets, or can forward to the members messages and information.

### Contacting the Planning Department

The Planning and Development Department is located at 611 Walker Street on the Sixth Floor. Code Enforcement is located at 1002 Washington Street.

The Departments mailing address is:  
P.O. Box 1562  
Houston, Texas 77251-1562

The Departments website is:  
[www.houstonplanning.com](http://www.houstonplanning.com)

E-mail us at:  
Planning and Development  
[Dylan.Osborne@houstontx.gov](mailto:Dylan.Osborne@houstontx.gov)

Plat Tracker Home Page:  
[www.HoustonPlatTracker.org](http://www.HoustonPlatTracker.org)



# PLANNING & DEVELOPMENT DEPARTMENT

## SPEAKER GUIDELINES

www.HoustonPlanning.com or (832) 393-6600

WELCOME to a meeting of the City’s Planning and Development Department. Your input is valued. Commissioners take action according to established standards; see rules or policies for details. Staff is available to help orient you on meeting procedures. **For the City’s I SPEAK language line, including traducción en Español, call (832) 393-3000.**

Submit a SPEAKER FORM to be recognized as a speaker. Turn in the completed, legible form to the staff near the front desk, normally before the item is called for consideration. Organized groups may submit forms in a desired speaker sequence to staff. However, the Chair may take items out of order.

One recognized speaker at the podium at a time. As your name is called, move to the podium to speak, or announce from your seat if you wish to decline. Any handouts can be provided to staff near the podium, for distribution while you begin speaking. Speakers may speak only one time per item, including if the item is deferred. Speaker’s time cannot be allocated to another person. Speaker’s times are normally 1-2 minutes or as otherwise identified.

At the podium, state your name for the record. Ideally, also state your position on the item, and then deliver your comments. A bell is rung if the allowed speaking time is exceeded. There may also be questions for you, from the Chair or recognized Commissioners, before you return to your seat. No audible expressions from the audience, including no applause, boos, or verbal outbursts.

Speakers with general comments can sign up to speak during the public comment section of the agenda. Turn in visitor badges at the building’s check stations at departure. THANK YOU.

...

**Commission or Group:**

## SPEAKER SIGN IN FORM

DATE: \_\_\_\_\_

AGENDA ITEM NUMBER \_\_\_\_\_

AGENDA ITEM NAME \_\_\_\_\_

YOUR NAME (Speaker) \_\_\_\_\_

Telephone or email (Optional) \_\_\_\_\_

Do you have handouts or items to be distributed during your comments? \_\_\_\_\_ (Check if Yes)

Your position or comments: \_\_\_ Applicant \_\_\_ Supportive \_\_\_ Opposed \_\_\_ Undecided

# Houston Planning Commission

## AGENDA

December 13, 2018

Meeting to be held in  
Council Chamber, City Hall Annex  
2:30 p.m.

### Call to Order

### Director's Report

### Approval of the November 29, 2018 Planning Commission Meeting Minutes

#### I. Platting Activity (Subdivision and Development plats)

- a. Consent Subdivision Plats (Tammi Williamson)
- b. Replats (Tammi Williamson)
- c. Replats requiring Public Hearings with Notification (Dorianne Powe-Phlegm, Devin Crittle)
- d. Subdivision Plats with Variance Requests (Aracely Rodriguez, Chad Miller, Geoff Butler, Homero Alegria)
- e. Subdivision Plats with Special Exception Requests (Aracely Rodriguez)
- f. Reconsiderations of Requirement (Aracely Rodriguez)
- g. Extension of Approvals (John Cedillo)
- h. Name Changes (John Cedillo)
- i. Certificates of Compliance (John Cedillo)
- j. Administrative
- k. Development Plats with Variance Requests (Eric Pietsch, Jose Mendoza)

#### II. Establish a public hearing date of January 17, 2019

- a. Lakeside Estates Sec 2 partial replat no 2
- b. Long Point Woods Sec 1 partial replat no 2
- c. Newport Sec 6 partial replat no 1 and extension

#### III. Consideration of an Off-Street Parking Variance for property located at 214 Avondale Street (Eric Pietsch)

#### IV. Consideration of an Off-Street Parking Variance for property located at 23692 Easttex Freeway (Eric Pietsch)

#### V. Establish a public hearing date of January 3<sup>rd</sup>, 2019 for a Maison Robert Hotel located at 347 W 20<sup>th</sup> Street (Devin Crittle)

#### VI. Consideration of a Hotel/Motel for Express Inn located at 8585 Easttex Freeway (Devin Crittle)

#### VII. Consideration of a Hotel/Motel for Tru by Hilton located at 11090 Katy Freeway (Devin Crittle)

#### VIII. Public Comment

#### IX. Adjournment

## Minutes of the Houston Planning Commission

(A CD/DVD of the full proceedings is on file in the Planning and Development Department)

**November 29, 2018**

Meeting held in

Council Chambers, Public Level, City Hall Annex

2:30 p.m.

### Call to Order

Vice Chair M. Sonny Garza called the meeting to order at 2:37 p.m. with a quorum present.

Martha L. Stein, Chair	Absent
M. Sonny Garza, Vice Chair	
David Abraham	Arrived at 2:54 p.m. during item #14
Susan Alleman	
Bill Baldwin	
Antoine Bryant	Arrived at 2:55 p.m. during item #14
Lisa Clark	
Randall L. Jones	
Isabel Longoria	
Lydia Mares	Absent
Christina Morales	
Paul R. Nelson	Absent
Linda Porras-Pirtle	
Ileana Rodriguez	Absent
Ian Rosenberg	
Megan R. Sigler	
Zafar Tahir	
Meera D. Victor	Absent
Mark Mooney for The Honorable James Noack	Left at 4:06 p.m. during item#86
Maggie Dalton for The Honorable Robert E. Hebert	Left at 4:08 p.m. during item #86
Loyd Smith for The Honorable Ed Emmett	

### EXOFFICIO MEMBERS

Carol A. Lewis  
Carol Haddock  
Yuhayna H. McCoy

### Executive Secretary

Margaret Wallace Brown, Acting Director, Planning and Development

### CHAIR'S REPORT

The Chair's Report was given by Vice Chair M. Sonny Garza.

### DIRECTOR'S REPORT

The Director's Report was given by Michael Kramer, Assistant Director, Planning and Development Department.

## APPROVAL OF THE NOVEMBER 8, 2018 PLANNING COMMISSION MEETING MINUTES

Commission action: Approved the November 8, 2018 Planning Commission meeting minutes.

Motion: **Clark**

Second: **Jones**

Vote: **Unanimous**

Abstaining: **None**

### I. PUBLIC HEARING AND CONSIDERATION FOR THE RENAMING OF ALDINE-WESTFIELD DRIVE TO ALDINE-WESTFIELD LANE: FROM HEANEY TO TIDWELL

Staff recommendation: Approve the consideration for the renaming of Aldine-Westfield Road to Aldine-Westfield Lane, from Heaney to Tidwell, and forward to City Council.

Commission action: Approved the consideration for the renaming of Aldine-Westfield Road to Aldine-Westfield Lane, from Heaney to Tidwell, and forwarded to City Council.

Motion: **Baldwin**

Second: **Porras-Pirtle**

Vote: **Unanimous**

Abstaining: **None**

### II. PLATTING ACTIVITY (Consent and Replat items A and B, 1 – 72)

Item removed for separate consideration **14**.

Staff recommendation: Approve staff's recommendations for items **1 – 72**, subject to the CPC 101 form conditions.

Commission action: Approved staff's recommendations for items **1 – 72**, subject to the CPC 101 form conditions.

Motion: **Clark**

Second: **Rosenberg**

Vote: **Unanimous**

Abstaining: **None**

#### 14 Katy Lakes Sec 3

**C3P**

**Approve**

Staff recommendation: Approve the plat subject to the CPC 101 form conditions.

Commission action: Approved the plat subject to the CPC 101 form conditions.

Motion: **Clark** Second: **Alleman** Vote: **Carries** Opposing: **Rosenberg** Abstaining: **Bryant**

Speaker(s): Gordon Gould, Teresa Rodriguez Nelson, Erin Zimmerman and Leslie Gould – opposed; Fred Mathis, Harris County.

### C PUBLIC HEARINGS

#### 73 Balmoral Sec 6 replat no 1

**C3N**

**Approve**

Staff recommendation: Approve the plat subject to the CPC 101 form conditions.

Commission action: Approved the plat subject to the CPC 101 form conditions.

Motion: **Bryant**

Second: **Jones**

Vote: **Unanimous**

Abstaining: **None**

#### 74 Benignus Acres replat partial replat no 1 and extension

**C3N**

**Approve**

Staff recommendation: Approve the plat subject to the CPC 101 form conditions.

Commission action: Approved the plat subject to the CPC 101 form conditions.

Motion: **Baldwin**

Second: **Bryant**

Vote: **Unanimous**

Abstaining: **None**

#### 75 Craig Woods partial replat no 24

**C3N**

**Withdrawn**

#### 76 Dell Dale Addition partial replat no 1 and extension

**C3N**

**Disapprove**

Staff recommendation: Disapprove the plat.

Commission action: Disapproved the plat.

Motion: **Jones**

Second: **Sigler**

Vote: **Unanimous**

Abstaining: **None**

**77 Draco Spring Manufacturing Company C3N Disapprove**  
Staff recommendation: Disapprove the plat.  
Commission action: Disapproved the plat.  
Motion: **Baldwin** Second: **Longoria** Vote: **Unanimous** Abstaining: **None**  
Speaker(s): Bonnie Fountain – opposed; Christian Offenburger, applicant and Sergio Chauarria - supportive.

**78 First Urban replat no 1 C3N Approve**  
Staff recommendation: Approve the plat subject to the CPC 101 form conditions.  
Commission action: Approved the plat subject to the CPC 101 form conditions.  
Motion: **Bryant** Second: **Clark** Vote: **Unanimous** Abstaining: **None**

**79 Legends at Gleannloch Sec 1 C3N Approve**  
**partial replat no 1**  
Staff recommendation: Approve the plat subject to the CPC 101 form conditions.  
Commission action: Approved the plat subject to the CPC 101 form conditions.  
Motion: **Bryant** Second: **Clark** Vote: **Unanimous** Abstaining: **None**

**80 Magnolia Park partial replat no 6 C3N Withdrawn**

**81 Spring Forest Sec 2 partial replat no 4 C3N Approve**  
Staff recommendation: Approve the plat subject to the CPC 101 form conditions.  
Commission action: Approved the plat subject to the CPC 101 form conditions.  
Motion: **Mooney** Second: **Clark** Vote: **Unanimous** Abstaining: **None**

**82 Steeple Chase Sec 1 partial replat no 1 C3N Disapprove**  
Staff recommendation: Disapprove the plat.  
Commission action: Disapproved the plat.  
Motion: **Morales** Second: **Jones** Vote: **Unanimous** Abstaining: **None**  
Speaker(s): Christian Offenburger, applicant – supportive; Melissa Swisher - opposed.

**Commissioner Abraham recused himself.**

**83 Truro Street Landing replat no 1 C3N Approve**  
Staff recommendation: Approve the plat subject to the CPC 101 form conditions.  
Commission action: Approved the plat subject to the CPC 101 form conditions.  
Motion: **Clark** Second: **Baldwin** Vote: **Unanimous** Abstaining: **None**

**Commissioner Abraham returned.**  
**Commissioner Abraham recused himself.**

**84 Wessex partial replat no 1 C3N Approve**  
Speaker(s): Andy Lang, Brian Tully, Oliver Mullins, Donald Clayton and Alice Nelson – opposed; Arva Howard, Legal Department.

**Motion made by Commissioner Baldwin, seconded by Commissioner Bryant to delay item 84 until later in the meeting to give Legal time to review the deed for the property. Motion carried unanimously.**

**Commissioner Abraham returned.**

**D VARIANCES**



**85 Frenchman Square C2R Approve**  
Staff recommendation: Grant the variance(s) and approve the plat subject to the CPC 101 form conditions.  
Commission action: Granted the variance(s) and approved the plat subject to the CPC 101 form conditions.  
Motion: **Sigler** Second: **Clark** Vote: **Unanimous** Abstaining: **None**  
Speaker(s): Joyce Owens, applicant – supportive; Joe Myers, City Engineer, Houston Public Works Department.

**86 Miabella C2R Approve**  
Staff recommendation: Grant the variance(s) and approve the plat subject to the CPC 101 form conditions.  
Commission action: Granted the variance(s) and approved the plat subject to the CPC 101 form conditions.  
Motion: **Baldwin** Second: **Sigler** Vote: **Carries** Abstaining: **Rosenberg**  
Speaker(s): Mary Villareal, applicant and Tom O’Leary, project architect – supportive.

**The Commission returned to item 84 at this time.**

**84 Wessex partial replat no 1 C3N Approve**  
Staff recommendation: Approve the plat subject to the CPC 101 form conditions.  
Commission action: Approved the plat subject to the CPC 101 form conditions.  
Motion: **Clark** Second: **Jones** Vote: **Unanimous** Abstaining: **None**  
Speaker(s): Arva Howard, Legal Department; Brian Tully - opposed.

**87 Reserve at Cypress Rose Hill C3P Defer**  
Staff recommendation: Defer the application for two weeks per Harris County’s request.  
Commission action: Deferred the application for two weeks per Harris County’s request.  
Motion: **Bryant** Second: **Alleman** Vote: **Unanimous** Abstaining: **None**

**88 S F Nobles Addition partial replat no 2 and extension C2R Approve**  
Staff recommendation: Grant the variance(s) and approve the plat subject to the CPC 101 form conditions.  
Commission action: Granted the variance(s) and approved the plat subject to the CPC 101 form conditions.  
Motion: **Bryant** Second: **Alleman** Vote: **Carries** Abstaining: **Smith**

**89 TC Jester Schuler Reserve C2R Approve**  
Staff recommendation: Grant the variance(s) and approve the plat subject to the CPC 101 form conditions.  
Commission action: Granted the variance(s) and approved the plat subject to the CPC 101 form conditions.  
Motion: **Clark** Second: **Baldwin** Vote: **Unanimous** Abstaining: **None**  
Speaker(s) Elizabeth Brown – opposed; Omar Bossio; William Saour, applicant – supportive.

**90 Vita Homes at Center Street C2R Approve**  
Staff recommendation: Approve the plat subject to the CPC 101 form conditions.  
Commission action: Approved the plat subject to the CPC 101 form conditions.  
Motion: **Bryant** Second: **Porras-Pirtle** Vote: **Unanimous** Abstaining: **None**

## **E SPECIAL EXCEPTIONS**

**Items 91 and 92 were taken together at this time.**

<b>91</b>	<b>Forbes Crossing GP</b>	<b>GP</b>	<b>Approve</b>
<b>92</b>	<b>Forbes Crossing Sec 2</b>	<b>C3R</b>	<b>Approve</b>

Staff recommendation: Grant the special exception(s) and approve the plats subject to the CPC 101 form conditions.

Commission action: Granted the special exception(s) and approved the plats subject to the CPC 101 form conditions.

Motion: **Jones**                      Second: **Clark**                      Vote: **Unanimous**                      Abstaining: **None**

**Items 93 and 94 were taken together at this time.**

<b>93</b>	<b>Miramesa West GP</b>	<b>GP</b>	<b>Approve</b>
<b>94</b>	<b>Miramesa West Sec 1</b>	<b>C3P</b>	<b>Approve</b>

Staff recommendation: Grant the special exception(s) and approve the plats subject to the CPC 101 form conditions.

Commission action: Granted the special exception(s) and approved the plats subject to the CPC 101 form conditions.

Motion: **Bryant**                      Second: **Rosenberg**                      Vote: **Unanimous**                      Abstaining: **None**

## **F RECONSIDERATION OF REQUIREMENTS**

**Commissioner Alleman recused herself.**

<b>95</b>	<b>Katy ISD Agriculture Center</b>	<b>C2</b>	<b>Approve</b>
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Staff recommendation: Grant the variance(s) and approve the plat subject to the CPC 101 form conditions.

Commission action: Granted the variance(s) and approved the plat subject to the CPC 101 form conditions.

Motion: **Clark**                      Second: **Sigler**                      Vote: **Unanimous**                      Abstaining: **None**

<b>96</b>	<b>Shady Acres Extension no 3 partial replat no 13</b>	<b>C2R</b>	<b>Withdrawn</b>
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**Items G, H, and I were taken together at this time.**

## **G EXTENSIONS OF APPROVAL**

<b>97</b>	<b>Atascocita Area Park</b>	<b>EOA</b>	<b>Approve</b>
<b>98</b>	<b>Balmoral Sec 14</b>	<b>EOA</b>	<b>Approve</b>
<b>99</b>	<b>BTS Capital Inc</b>	<b>EOA</b>	<b>Approve</b>
<b>100</b>	<b>Forest Village Sec 10</b>	<b>EOA</b>	<b>Approve</b>
<b>101</b>	<b>Imperial Business Park</b>	<b>EOA</b>	<b>Approve</b>
<b>102</b>	<b>Kaiser at Lemm Road</b>	<b>EOA</b>	<b>Approve</b>
<b>103</b>	<b>Pham and Nguy Development at Fairbanks</b>	<b>EOA</b>	<b>Approve</b>
<b>104</b>	<b>Sparks Fabricators</b>	<b>EOA</b>	<b>Approve</b>
<b>105</b>	<b>Vadtal Dham Shree Swaminarayan Hindu Temple replat no 1 and extension</b>	<b>EOA</b>	<b>Approve</b>
<b>106</b>	<b>Wealth Team</b>	<b>EOA</b>	<b>Approve</b>

**H NAME CHANGES**

- |            |  |           |                |
|------------|--|-----------|----------------|
| <b>107</b> | <b>Centerpoint Energy Bluebonnet Point Reserve (prev. CenterPoint Energy Kingwood Porter Shaving Facility)</b> | <b>NC</b> | <b>Approve</b> |
| <b>108</b> | <b>Centerpoint Energy Magnolia Point Reserve (prev. Centerpoint Energy Magnolia Peak Shaving Facility)</b>     | <b>NC</b> | <b>Approve</b> |

**I CERTIFICATES OF COMPLIANCE**

- |            |                      |            |                |
|------------|----------------------|------------|----------------|
| <b>109</b> | <b>24288 FM 1485</b> | <b>COC</b> | <b>Approve</b> |
|------------|----------------------|------------|----------------|

Staff recommendation: Approve staff's recommendation for items 97-109.

Commission action: Approved staff's recommendation for items 97-109.

Motion: **Bryant**      Second: **Jones**      Vote: **Unanimous**      Abstaining: **None**

**Commissioner Alleman returned.**

**J ADMINISTRATIVE  
NONE**

**K DEVELOPMENT PLATS WITH VARIANCE REQUESTS**

- |            |                        |            |                |
|------------|------------------------|------------|----------------|
| <b>110</b> | <b>3705 Locke Lane</b> | <b>DPV</b> | <b>Approve</b> |
|------------|------------------------|------------|----------------|

Staff recommendation: Grant the development plat variance(s) to allow a 15' building line in lieu of the ordinance required 25' building line along Westheimer Road subject to a 6' wide sidewalk along Westheimer Road and 3" caliper trees.

Commission action: Granted the development plat variance(s) to allow a 15' building line in lieu of the ordinance required 25' building line along Westheimer Road subject to a 6' wide sidewalk along Westheimer Road and 3" caliper trees.

Motion: **Baldwin**      Second: **Bryant**      Vote: **Unanimous**      Abstaining: **None**

**III. ESTABLISH A PUBLIC HEARING DATE OF JANUARY 3, 2019 FOR:**

- a. Adelaide Sec 1 partial replat no 1
- b. Ashley Pointe Sec 11 partial replat no 1
- c. Briar Hollow Apartments
- d. Chasewood Meadows partial replat no 4
- e. Craig Woods partial replat no 24
- f. Enchanted Oaks Sec 2 partial replat no 1 and extension
- g. Inwood Park Village replat no 1
- h. Foster Place partial replat no 2
- i. Riverside Terrace Sec 13 partial replat no 1

Staff recommendation: Establish a public hearing date of January 3, 2019 for item III a-i.

Commission action: Established a public hearing date of January 3, 2019 for item III a-i.

Motion: **Bryant**      Second: **Clark**      Vote: **Unanimous**      Abstaining: **None**

**IV. CONSIDERATION OF AN OFF-STREET PARKING VARIANCE FOR PROPERTY LOCATED AT 214 AVONDALE STREET**

Staff recommendation: Deferred the application for two weeks per the applicant's request.

Commission action: Deferred the application for two weeks per the applicant's request.

Motion: **Baldwin**      Second: **Bryant**      Vote: **Unanimous**      Abstaining: **None**

**V. CONSIDERATION OF A HOTEL/MOTEL FOR RESIDENCEY INN LOCATED AT 14150 FAYRIDGE DRIVE**

Staff recommendation: Deny the Hotel/Motel.

Commission action: Denied the Hotel/Motel.

Motion: **Baldwin**

Second: **Jones**

Vote: **Unanimous**

Abstaining: **None**

**VI. CONSIDERATION OF A HOTEL/MOTEL FOR TRU BY HILTON LOCATED AT 11090 KATY FREEWAY**

Staff recommendation: Defer the application for two weeks per Chapter 42 Planning Standards.

Commission action: Deferred the application for two weeks per Chapter 42 Planning Standards.

Motion: **Alleman**

Second: **Rosenberg**

Vote: **Unanimous**

Abstaining: **None**

**VII. PUBLIC COMMENT**

Kim Mickelson, Legal Department talked about procedures regarding abstention's, due process and legal precedent.

Michael Kramer, Assistant Director, announced that Carlos Espinoza and Arica Bailey are both leaving the Planning and Development Department and wished them well with their future endeavors.

**VIII. ADJOURNMENT**

There being no further business brought before the Commission, Vice Chair M. Sonny Garza adjourned the meeting at 5:04 p.m.

Motion: **Clark**

Second: **Sigler**

Vote: **Unanimous**

Abstaining: **None**

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**M. Sonny Garza, Vice Chair**

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**Michael Kramer, Secretary**